

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
MARCH 25, 2008 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Donna Urban, President	<i>(Education Committee)</i>
Richard M. Ritter, Vice President	<i>(Finance Committee)</i>
Diane M. Brownfield	<i>(Education / Community & Student Relations Committees)</i>
J. Neil Campbell	<i>(Finance & Operations Committees)</i>
Donald R. Holt, Jr.	<i>(Finance Committee)</i>
Paul L. Johnson	<i>(Operations Committee)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Robert M. Knecht	<i>(Education / Community & Student Relations Committees)</i>
Richard A. Saha, Sr.	<i>(Community & Student Relations Committee)</i>

Student Representatives:

Jasmine Kurtz, Sr. Class Representative
Julia Ward, Jr. Class Representative

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the February 26, 2008 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
April 8, 2008	6:00 PM	All Committee Meetings	9/10 Center Auditorium
April 21, 2008	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT'S REPORT

Presentation by the Scott Middle School students, Dr. Teresa Powell, Principal.

SPECIAL REPORTS

STUDENT REPRESENTATIVE'S REPORT

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*School Board President*)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Don Holt, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable for February 29, 2008.

Fund	Unpaid	Paid
General Fund – 10	0.0	\$ 5,798,504.77
Capital Reserve Fund – 22	0.0	112,376.00
Athletic Fund – 29	0.0	10,863.46
Capital Projects Fund-30/2007 GOB (<i>Fund used previously for 2007 GOB</i>)	0.0	0.0
Capital Projects Fund-30/1999 Litigation Proceeds Account	0.0	0.0
Capital Projects Fund-31/2004 GOB	0.0	0.0
Capital Projects Fund-32/2007 GOB	0.0	3,480.80
Food Service – 51	0.0	109,058.07
Trust Fund – 71	0.0	0.0
Student Activities Fund-81	0.0	30,383.79
Agency Fund – 89	0.0	0.0
TOTAL	0.0	\$ 6,064,66.89

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report submitted for February 29, 2008.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Budget Transfers in the amount of \$419,692.81.

D. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments for the month ending February 29, 2008.

E. **Fixed Assets 2008-2009**

RECOMMENDED MOTION: That the Board of School Directors approves the 2008-09 Fixed Assets Inventory proposal from American Appraisal Associates, Inc. in the amount of \$16,900.00.

F. **Special Education Settlement Agreement**

RECOMMENDED MOTION: That the Board of School Directors approves the Special Education Settlement Agreement and Release for Student 2007-08 No. 5, as presented by the Solicitor.

G. Diversified Group Administrators (DGA), Devon Health Network, Beech Street, and IntraCorp. Release and Termination

RECOMMENDED MOTION: That the Board of School Directors approves the release and termination of Diversified Group Administrators (DGA), Devon Health Network, Beech Street, and IntraCorp as the District's third party administrator, network, and other providers effective July 1, 2008.

H. Coatesville Realty Partners, LLC Tax Assessment Settlement Agreement

RECOMMENDED MOTION: That the Board of School Directors approves the Coatesville Realty Partners, LLC Tax Assessment Settlement Agreement, as presented by the Solicitor. (*Enclosure*)

I. Archdiocese of Philadelphia Roll-Back Taxes

RECOMMENDED MOTION: That the Board of School Directors deny the request of the Archdiocese of Philadelphia that the Coatesville Area School District waive its right to collect roll-back taxes and interest resulting from improvements to Tax Parcel No. 29-4.139.010E.

J. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Hyden, Steven, 2 hr./Student Days Playground/Cafeteria Aide for the East Fallowfield Elementary School. Letter Dated: 2/29/08. Reason: Personal. Effective: 2/13/08.
- 2) Neff, Marie Sue, Assistant Principal's Secretary for the Coatesville Area Senior High School Campus. Letter Dated: 2/18/08. Reason: Personal. Effective: 3/28/08.
- 3) Recchiuti, Beverly, 3 hr./Student Days Playground/Cafeteria Aide for the South Brandywine Middle School. Letter Dated: 3/3/08. Reason: Personal. Effective: 3/7/08.
- 4) Turner, Brenda, 2 hr./Student Days Playground/Cafeteria Aide for the Rainbow Elementary School. Letter Dated: 3/4/08. Reason: Personal. Effective: 2/29/08.

d. FEDERATION

- 1) Kelso, Tracey, 3.5 hr./Student Days General Utility Worker for the Coatesville Area High School – 9/10 Center. Letter Dated: 3/10/08. Reason: Personal. Effective: 3/10/08.

e. EXTRA DUTY

- 1) Culbertson, Marisa, After School EAP Grant Funded Tutor for the Gordon Elementary School. Letter Dated: 3/5/08. Reason: Personal. Effective: 3/5/08.
- 2) Foster, Michael, Girls' 7th Grade Lacrosse Coach for the North Brandywine Middle School. Letter Dated: 2/21/08. Reason: Personal. Effective: 2/21/08.
- 3) Johnson, Christopher, Percussion/Marching Band Instructor for the Coatesville Area High School Campus. Letter Dated: 10/12/07. Reason: Personal. Effective: 12/1/07.
- 4) Noonan, Sean, Girls' Junior Varsity Soccer Coach for the Coatesville Area High School. Letter Dated: 3/10/08. Reason: Personal. Effective: 3/10/08.
- 5) Sacher, Ted, After School EAP Grant Funded Tutor for the Scott Middle School. Letter Dated: 3/11/08. Reason: Personal. Effective: 3/12/08.
- 6) Smith, Darian, Boys' Assistant Varsity Football Coach for the Coatesville Area High School Campus. Letter Dated: 3/5/08. Reason: Personal. Effective: 3/10/08.
- 7) Wolf, Tom, Boys' Assistant Varsity Football Coach for the Coatesville Area High School Campus. Letter Dated: 11/20/07. Reason: Personal. Effective: 3/10/08.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) Fox, James, 2 hr./Student Days Playground/Cafeteria Aide for the East Fallowfield Elementary School. Posted: 11/16/07 (DiSciullio). Salary: \$9.50/hr. Effective: 3/26/08. SP4: Pending.
- 2) Klisiewicz, Matthew, Technology Associate for the Scott Middle School. Posted: 10/18/07 (Ho). Salary: \$14.00/hr. Effective: 3/26/08. SP4: Approved.
- 3) Lichtner, Candace, 2 hr./Student Days Playground/Cafeteria Aide for the Rainbow Elementary School. Posted: 1/3/08 (Squires). Salary: \$9.50/hr. Effective: 3/26/08. SP4: Pending.

- 4) Mains, Mary, 4.75 hr./Student Days Instructional Aide for the Caln Elementary School. Posted: 11/27/07 (Einhorn). Salary: \$10.50/hr. Effective: 3/26/08. SP4: Staff.
- 5) Trolio, Natalie, 2 hr./Student Days Cafeteria/Playground Aide for the Friendship Elementary School. Posted: 2/14/08 (Shavor). Salary: \$9.50/hr. Effective: 3/26/08. SP4: Pending.

d. FEDERATION

e. EXTRA DUTY

- 1) Burns, Jamie, Assistant Volleyball Coach for the Coatesville Area High School Campus. Posted: 2/6/08 (Tewksbury). Salary: \$1,820.00. Effective: 2008 – 2009 School Year. SP4: Staff.
- 2) Ellis, Jeff, 7th Grade Baseball Coach for the Scott Middle School. Posted: 6/11/07 (Reinstated). Salary: \$1,092.00. Effective: 2007 – 2008 School Year. SP4: Pending.
- 3) Gardner, Elizabeth, Grant Funded Mentor for the Scott Middle School. Posted: 9/21/07 (New). Salary: \$29.00/hr. Effective: 3/26/08. SP4: Staff.
- 4) O'Malley, Karen, 7th Grade Track Coach for the North Brandywine Middle School. Posted: 2/13/08 (Ritrovato). Salary: \$1,400.00. Effective: 2007 – 2008 School Year. SP4: Staff.
- 5) Orth, Travis, Girls 7th Grade Lacrosse Coach for the North Brandywine Middle School. Posted: 2/26/08 (Foster). Salary: \$1,176.00. Effective: 2007 – 2008 School Year. SP4: Approved.
- 6) Vaughn, Yolanda, Grant Funded Mentor Aide for the Scott Middle School. Posted: 9/21/07 (New). Salary: \$10.50/hr. Effective: 3/26/08. SP4: Approved.
- 7) Wise, Bryan, After School EAP Grant Funded Tutor for the Gordon Elementary School. Posted: 8/27/08 (New). Salary: \$29.00/hr. Effective: 3/26/08.

3. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the following new positions:

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

b. NON-CERTIFIED

- 1) Messinger, Donald, Technology Data Specialist for the Coatesville Area School District – Benner Administration Building. Letter Dated: 2/25/08. Reason: FMLA. Effective: 2/4/08 – 2/24/08.

c. CATA

- 1) Bendowski, Karen, 4th Grade Teacher for the Reeceville Elementary School. Letter Dated: 1/10/08. Reason: FMLA. Effective: 4/4/08 – 6/18/08.
- 2) Haitz, Heather, Biology Teacher for the Coatesville Area High School – 9/10 Center. Letter Dated: 3/7/08. Reason: FMLA. Effective: 5/16/08 – 10/6/08.
- 3) Ritter, Audra, Special Education Teacher for the Scott Middle School. Letter Dated: 1/17/08. Reason: FMLA. Effective: 3/24/08 – 5/12/08.

d. CATSS

- 1) Brewer, Sondra, 6.5hr./Student Days One on One Aide for the Coatesville Area Senior High School. Letter Dated: 1/23/08. Reason: FMLA. Effective: 1/7/08 – 3/14/08.
- 2) Buchanan, Betty, Attendance Secretary for the Coatesville Area High School – 9/10 Center. Letter Dated: 2/19/08. Reason: FMLA. Effective: 1/7/08 – 3/7/08.
- 3) Jones, Margaret, One-on-One Special Education Instructional Aide for the Coatesville Area High School – 9/10 Center. Reason: FMLA. Letter Dated: 1/23/08. Effective: 1/14/08 – 1/25/08.
- 4) Lehman, Amanda, Technology Associate for the North Brandywine Middle School. Letter Dated: 2/27/08. Reason: FMLA. Effective: 3/31/08 – 6/12/08.

e. FEDERATION

- 1) Coover, Philip, Custodian for the King’s Highway Elementary School. Letter Dated: 12/22/07. Reason: FMLA. Effective: 2/19/08 – 2/27/08 and 4/4/08 – 4/10/08.

5. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. ADMINISTRATION

b. CATA

c. CATSS

- 1) McElroy, Pamela, move from Substitute Instructional Aide for the Coatesville Area School District to Clerical Aide for the Coatesville Area High School – 9/10 Center (Vorhees). Posted: 2/13/08. Effective: 3/26/08.
- 2) Speller, LaRaine, move from 4.75 hr./Student Days Instructional Aide to 6.5 hr. / Student Days 504 Instructional Aide for the Rainbow Elementary School (New). Posted: 2/8/08. Effective: 3/26/08.
- 3) Washington, Sylvia, move from 6.5 hr./Student Days Classroom Aide to 6.5 hr. / Student Days One-on-One Aide for the North Brandywine Middle School (New). Posted: 2/19/08. Effective: 3/26/08.

d. FEDERATION

- 1) House, Duane, move from Custodian “B” @ \$17.76/hr. to Custodian “A” @ \$18.28/hr. for the Coatesville Area School District. Effective: Retroactive to 2/8/08.
- 2) Kenion, Clyde, move from Labor Pool “B” @ \$17.76/hr. to Labor Pool “A” @ \$18.28/hr. for the Coatesville Area School District. Effective: Retroactive to 2/7/08.
- 3) McWilliams, Mary Ann, move from General Utility Worker “D” Level @ \$13.36/hr. to General Utility Worker “C” Level @ \$13.60/hr. for the Caln Elementary School. Effective: 3/3/08.

7. **Correction(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the Correction(s) as indicated:

a. CATA

- 1) Hawthorne, Danielle, Leave of Absence should be CATA not CATSS.

b. CATSS

- 1) Kuntz, Nancy, Library Secretary for the South Brandywine Middle School. Effective Date: 1/18/08 (incorrect). Should be: 2/18/08.

8. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Tyler Dupre – 2/23/08
Cathy McCabe – 2/23/08
Megan Murray – 12/17/07

9. **Termination**

RECOMMENDED MOTION: That the Board of School Directors approves the termination of:

a. FEDERATION

- 1) Stewart, Carl, 3.75/hr. General Utility Worker for the Coatesville Area High School - 9/10 Center. Effective: 3/26/08.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

A. **Purchase of Library Media Software**

RECOMMENDED MOTION: That the Board of School Directors approves the purchase of Destiny Resource Management Software for 12 locations.

B. **Grant Funding**

RECOMMENDED MOTION: That the Board of School Directors authorizes the District to submit the grant application for year 2 of the Classrooms for the Future grant and to make application for additional funds for the EETT grant.

C. **New Elementary Language Arts Program**

RECOMMENDED MOTION: That the Board of School Directors approves the Harcourt Elementary Language Arts Program for implementation during the 2008-2009 school year in the estimated amount of \$535,000.

D. **2008-2009 Coatesville Area School District Calendar**

RECOMMENDED MOTION: That the Board of School Directors approves the 2008-2009 Coatesville Area School District Calendar.

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Renovations and Additions to Coatesville Area Senior High School Bids**

The Coatesville Area Senior High School (CASH) bids were opened on March 10, 2008. The bid tabulations and recommendations were forwarded by the Architect and the administration to the Board for approval at the regular March board meeting after thorough review. The total estimated project cost for the renovations and additions to CASH project, as submitted to the Department of Education, is \$46,725,888. The total of the apparent low bids (after the low bidding plumbing contractor withdrew) is \$46,946,000 (\$220,112 over the estimate). Following are the recommended motions: (*Enclosures*)

RECOMMENDED MOTION: That the Board of School Directors approves Lobar, Inc., as the General Contractor for CASH, in the amount of \$25,228,000. Bids were received as follows:

Bancroft Construction	\$26,250,000
E.R. Stuebner, Inc.	\$25,387,000
Lobar, Inc.	\$25,228,000

RECOMMENDED MOTION: That the Board of School Directors approves Gooseworks, Inc., as the Electrical Contractor for CASH, in the amount of \$7,770,000 plus alternate E-11 (\$20,000) less alternate E-14 (-\$4,000). Bids were received as follows:

Boro Construction	\$ 8,125,000
Farfield Company	\$ 7,888,000
Gooseworks, Inc.	\$ 7,770,000
Phillips Brothers	\$11,877,000

RECOMMENDED MOTION: That the Board of School Directors approves Guy M. Cooper, as the Plumbing Contractor for CASH, in the amount of \$1,844,000. Bids were received as follows:

Domenic DiDonato	\$1,992,000
G. Bass Co.	\$1,604,000 (<i>Withdrew because of math errors</i>)
Guy M. Cooper	\$1,844,000
Jay R. Reynolds, Inc.	\$2,040,000
JBM Mechanical, Inc.	\$1,857,000
Worth & Company	\$1,875,000

RECOMMENDED MOTION: That the Board of School Directors approves Farfield Company, as the HVAC Contractor for CASH, in the amount of \$8,469,000. Bids were received as follows:

Boro Construction	\$10,630,000
Farfield Company	\$ 8,469,000
Five Star, Inc.	\$10,190,000
Frey Lutz	\$ 8,575,000
Guy M. Cooper	\$ 9,740,000
Worth & Company	\$ 9,221,000

RECOMMENDED MOTION: That the Board of School Directors approves Vincent Pools, Inc., as the Pool Contractor for CASH, in the amount of \$1,070,000. Bids were received as follows:

D.G. March & Assoc.	\$1,762,990
Main Line Pools	\$1,400,000
Vincent Pools	\$1,070,000

RECOMMENDED MOTION: That the Board of School Directors approves Gooseworks, Inc., as the Technology Contractor for CASH, in the amount of \$1,750,000. Bids were received as follows:

Coastal Comm.	\$2,342,000
Gooseworks, Inc.	\$1,750,000
Summit Data Sys.	\$2,035,000

RECOMMENDED MOTION: That the Board of School Directors approves Anchor Fire Protection., as the Fire Protection Contractor for CASH, in the amount of \$799,000. Bids were received as follows:

Anchor Fire Protection	\$799,000
Guy M. Cooper	\$865,000
Wayman Fire Protection	\$819,874
SK Mechanical	\$824,000

- B. Approval of PlanCon F Attachment C Submission – CASH**
RECOMMENDED MOTION: That the Board of School Directors approves the submission of PlanCon F Attachment C to the Department of Education for the renovation of Coatesville Area Senior High (CASH). Documents will be distributed at the regular board meeting. (*Enclosures*)
- C. Approval of PlanCon G Submission – CASH**
RECOMMENDED MOTION: That the Board of School Directors approves the submission of PlanCon G to the Department of Education for the renovation of Coatesville Area Senior High (CASH). Documents will be distributed at the regular board meeting.
- D. Lease of District Property – West Campus**
RECOMMENDED MOTION: That the Board of School Directors approves the request by John M. Stoltzfus to renew his yearly lease for thirty (30) acres of farmland at the West Campus on West Lincoln Highway from March until December 31, 2008 for the fee of \$1,800.00 (\$60.00 per acre).
- E. Change Order No. HVAC-04 – 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors approves Change Order No. HVAC-04 with Five Star, Inc., with a credit of \$13,845.40 for belts and bearings attic stock.
- F. Turner Construction Company**
RECOMMENDED MOTION: That the Board of School Directors approves the removal of Turner Construction Company as the Program Manager of Record / Construction Manager, for the Coatesville Area School District.
- G. Disposal Sale of Vehicles**
RECOMMENDED MOTION: That the Board of School Directors approves the sale of the following used vehicles through the sealed bid process:
- | <u>Year</u> | <u>Color</u> | <u>Make</u> | <u>Model</u> | <u>VIN Number</u> |
|-------------|--------------|-------------|--------------|-------------------|
| 1989 | Tan | Chevy | Truck K3500 | 1GC6K34NOKE220644 |
| 1989 | Tan | Ford | Truck F250 | 1FTHF26G2KNB21118 |
| 1991 | Maroon | Dodge | Van B2500 | 2B7HB21Y2MK441713 |
| 1994 | Blue | Ford | Truck F250 | 2FTHF26H5RCA46360 |
| 1994 | White | Chevy | Caprice | 1G1BL52P9RR190762 |
| 1997 | Red | Dodge | Van B1500 | 2B7HB11X3VK538518 |
| 1998 | White | GMC | Jimmy | 1GKDT13WGW2559178 |
- H. Chespenn Health Services Office Lease Termination**
RECOMMENDED MOTION: That the Board of School Directors approves the request by Chespenn Health Services to terminate the office lease at 1029 East Lincoln Highway early due to the completion of their new building, with the effective date being April 12, 2008. The lease was to expire June 30, 2008.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Robert Knecht, Chair*)

A. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended: (*Enclosure*)

<u>Student#</u>	<u>Actions</u>
08DH12	Referred to an Alternative Educational Setting.
08DH13	Expelled for the balance of the 2007/2008 school year.
08DH14	15 day expulsion and Behavioral Contract.
08DH15	20 day expulsion and Behavioral Contract.
08DH16	Place on Instruction in the home until 3/29/2008.
08DH17	45 day expulsion.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____